




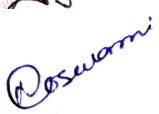

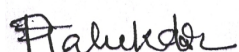


## Minutes of the Meeting of IQAC dated 03.08.2017

### Signature of Mambers Present

1. Phanidhar Deka 
2. Dr. Anupam Dutta 
3. :Nirod Kalita 
4. Rajat Ch. Kalita
5. Nagendranath Talukdar 
6. Prasanna Kumar Deka
7. Dr. Dhaneswar Baishya 
8. Dr. Nandita Goswami 
9. Binoy Deka 
10. Bikram Medhi
11. Kanak Chandra Lahkar
12. Pratap Talukdar 

### Proceeding

The meeting started at 2.30 p.m. and was presided over by Sri Phanidhar Deka, Principal i/c, and Chairperson of IQAC. The meeting discussed the plans to be adopted for the session. It was observed by most of the members that while chalking out plans for the current academic year, all-round development of the college should be taken into consideration. The meeting observed with concern that the financial position of the college is not very satisfactory, and additional funds should be mobilised from different sources including from the government. After a detailed discussion, the following resolutions were unanimously adopted.

### **Resolution 1:**

Resolved that the IQAC would implement the following plans and programmes in association with the teaching departments, cells and college authority:

- ⌚ To collect feedback from students and Teachers on curricular aspects for the year 2016-17
- ⌚ To suggest to the college authority to pursue with the government to fill up the vacancies in teaching and non-teaching positions as early as possible. Till the vacancies are filled up, college authority would be suggested to appoint part-time faculty to manage regular classes
- ⌚ All departments are to be suggested to identify slow learners and to conduct remedial classes for them.
- ⌚ Departments were to be advised to conduct field work to enhance teaching-learning experiences of students in relevant courses
- ⌚ To sign MoUs with neighbouring HEIs and to conduct students and faculty exchange programme
- ⌚ To organise Gender Sensitisation and women empowerment programmes.
- ⌚ To organise programmes on environmental issues.
- ⌚ To organise programme on Career Counselling for students
- ⌚ Completion of computerisation of the central library and beginning computerisation of circulation system.
- ⌚ To suggest to the college authority to renovate Students' Union Office and Toilets.
- ⌚ To provide for Wifi facility in the college campus.
- ⌚ To suggest college authority to declare the college a Tobacco Free Zone.
- ⌚ To institute Best Reader Award for students who use the central library judiciously in a particular academic year.
- ⌚ To institute the Best Graduate Award in the year.
- ⌚ Departments to organize Students' Capacity Building programmes.

The chairperson observed that all IQAC members need to monitor the implementation of the plans and programmes chalked out for the year. He thanked the members for their opinions and suggestions, and finally adjourned the meeting at 4.15 p.m.



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Principal & Secretary  
Barbhag College

### **ACTION TAKEN REPORT**

- ⌚ Feedback collected from students and Teachers on curricular aspects for the year 2017-18 and analysed.
- ⌚ Awareness programme “Beat Plastic Pollution” was organized by Nature’s Club, Barbhag College on 18.08.2017
- ⌚ “Swachh Bharat Abhiyan” programme implemented by NSS Unit on the occasion of World Nature Day and World Habitat Day 03.10.2017
- ⌚ Awareness Programme on “Career Options after Higher Secondary” organized by Career Guidance and Counselling Cell on 05.08.2017.
- ⌚ Students’ Capacity Building Seminar on “How to Write Project Report” was organized by the Dept. of Education on 15.11.2017.



  
Principal /ic & Secretary  
Barbhag College

# Minutes of the Meeting of IQAC dated 25.11.2018

## Signature of Mambers Present

1. Phanidhar Deka



2. Dr. Anupam Dutta



3. :Nirod Kalita



4. Rajat Ch. Kalita

5. Nagendranath Talukdar



6. Prasanna Kumar Deka

7. Dr. Dhaneswar Baishya



8. Dr. Nandita Goswami



9. Binoy Deka

10. Bikram Medhi



11. Kanak Chandra Lahkar

12. Pratap Talukdar, Student Guardian

## PROCEEDING

Chairperson Sri Phanidhar Deka, Principal i/c, called the meeting to order at 2.00 p.m. The Coordinator gave a report on the programmes already implanted till date. He informed that the following programmes, apart from the departmental activities, have already been implemented.

- ⌚ Feedback collected from students on curricular aspects for the year 2016-17 and analysed by IQAC. Feedback from teachers could not be collected.
- ⌚ Awareness programme on “Beat Plastic Pollution” implemented by Nature’s Club, Barbhag College on the 18<sup>th</sup> August, 2017
- ⌚ Programme under “Swachch Bharat Abhiyan” campaign was implemented by NSS Unit on the occasion of World Nature Day and World Habitat Day on the 3<sup>rd</sup>

October, 2017

- ⌚ Career Guidance and Counselling Cell organized an Awareness Programme on “Career Options after Higher Secondary” the 5<sup>th</sup> August, 2017.
- ⌚ Teachers’ Day was observed on 5<sup>th</sup> September.
- ⌚ Students’ Capacity Building Seminar on “How to Write Project Report” was organized by the Dept. of Education on 15.11.2017.

The meeting opined that steps should be taken to implement the rest of the programmes in a phased manner, and the individuals concerned should be asked to make preparations for proper implementation of the planned programmes. At the end of the discussion the following resolution was unanimously adopted.

**Resolution 1**

Resolved that preparations for implementing the following programmes by the month of February 2018 be

1. To observe World Mother Tongue Day.
2. To implement Students’ Capacity Building programme by Departments.
3. To organise Career awareness programme for students.

In his concluding remark the Chairperson thanked all the members for their role in implementing the programmes implemented so far. He requested all members to cooperate in the implementation of the plans adopted by IQAC. The Chairperson then adjourned the meeting at 3.30 p.m.



*[Signature]*  
Principal /ic & Secretary  
Barbhag College

**ACTION TAKEN REPORT**









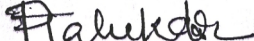
- ⌚ Wold Mother Tongue Day was observed with initiative of the Assamese Dept. in association with IQAC21.02.2018.
- ⌚ Economics Dept. Organised a departmental seminar on Entrepreneurship Development on 20.12.2017.
- ⌚ Career awareness programme on “Self-employment and Entrepreneurship as Career Options” was implemented by Career Guidance and Counselling Cell on 23.01.2018.



  
Principal /c & Secretary  
Barbhag College

## Minutes of the Meeting of IQAC dated 27.02.2018

Signature of Mambers Present:

1. Phanidhar Deka 
2. Dr. Anupam Dutta 
3. Nirod Kalita 
4. Rajat Ch. Kalita
5. Nagendranath Talu 
6. Prasanna Kumar Deka
7. Dr. Dhaneswar Baish 
8. Dr. Nandita Goswami 
9. Binoy Deka 
10. Bikram Medhi 
11. Kanak Chandra Lahkar
12. Pratap Talukdar, Student Guide 

### Proceeding

The meeting started at 2.00 p.m. and was presided over by Sri Phanidhar Deka, Principal i/c, and Chairperson of IQAC. The meeting discussed the progress of implementation of the plans adopted for the year. It was observed that around 60% the plans adopted for the year have already been implemented. The meeting expressed the opinion that pace of implementation of the planned programmes has not been up to the mark. So, we need to expedite the preparations for implementing the remaining programmes. After a threadbare discussion, the meeting unanimously adopted the following resolutions.

### **Resolution 1:**

Resolved that all the programmes planned for the year that have not been implemented till date should be implemented as early as possible and that all IQAC

members including the Coordinator be given the responsibility of seeing to it that no programme is left unimplemented.

### **Resolution No. 2**

Resolved that the college Governing Body be moved to implement the following plans.

- ⌚ Renovation of Students' Union Office and Toilets.
- ⌚ Wifi facility in the college campus.
- ⌚ To declare the college a Tobacco Free Zone.
- ⌚ To institute Best Reader Award for students who use the central library judiciously in a particular academic year.
- ⌚ To institute the Best Graduate Award in the year.
- ⌚

At the end of the discussion, the chairperson thanked everyone for their presence in the meeting and for their suggestions, and declared the meeting adjourned at 3.40 p.m.



  
Principal & Secretary  
Barbhag College

### **ACTION TAKEN REPORT**

1. Lecture programme on "Beat Plastic Pollution" and Plantation of Sapling was organised by Zoology Dept. In association with IQAC on 05.06.208
2. Health Awareness Programme at Dokoha High School was organised by Women Cell on 08.03.2018.
3. Awareness programme on "Save Water" was organised by Nature Club Barbhag College on 22.03.2018.
4. International Yoga Day was observed on 21.06.2018.
5. Programme on "Creative Literature" was organised by Barbhag College Students' Union and Barbhag College Teachers' Unit on 10.04.2018.
6. Wifi facility in the college campus is made available
7. The college is declared No Tobacco Zone.
8. Best Reader Award is instituted.





Principal T/c & Secretary  
Barbhag College

## Minutes of the Meeting of IQAC dated 21.06.2018

### Signature of Mambers Present:

1. Unusar Rahman

2. Dr. Anupam Dutta

3. Nirod Kalita

4. Rajat Ch. Kalita

5. Nagendranath Talukdar

6. Prasanna Kumar Deka

7. Dr. Dhaneswar Baishya

8. Dr. Nandita Goswami

9. Binoy Deka

10. Bikram Medhi

11. Kanak Chandra Lahkar

12. Pratap Talukdar

The meeting started at 2 p.m. and was presided by Sri Phanidhar, Principal i/c, and Chairperson of IQAC. The meeting expressed satisfaction that most of the programmes planned for the year have been implemented. However, the College Authority is yet to institute the Best Graduate Award and to renovate Students' Union Office. The meeting expressed the opinion that the authority should complete these two works at the earliest. The meeting also opined that the AQAR for the year 2017-18 should be prepared and be placed before the Governing Body for approval.

Following the discussion, the resolutions mentioned below were unanimously adopted.

### **Resolution 1**

Resolved that college authority be moved to undertake renovation of toilets for students and Students' Union Office.

## **Resolution 2**

Resolved that the Governing Body be moved to institute Best Graduate Award from the current session.

## **Resolution 3**

Resolved that the AQAR for the year 2017-18 be prepared and placed before the Governing Body.

At the end, the Chairperson thanked all for their presence, opinions and suggestions and declared the meeting adjourned at 3.30 p.m.



  
Principal & Secretary  
Barbhag College

## **ACTION TAKEN REPORT**

1. Best Graduate Award is instituted by Governing Body.
2. Toilet in the Girls' Common room is renovated.
3. AQAR for the year 2017-18 is prepared and finalised by IQAC



  
Principal & Secretary  
Barbhag College